|  |  |  |  |
| --- | --- | --- | --- |
| **Support Worker Details** | | | |
| Name of case officer making this application |  | | |
| Name and address of supporting organisation (social, housing, welfare) **to whom any cheque will be paid** |  | | |
| **Applicant Detaila** | | | |
| Name of applicant |  | Title (Mr/Mrs/Miss/Ms) |  | |
| Postcode of of applicant address |  | Date of moving |  | |
| Any dependants with applicant (Y/N) |  | Applicant’s month & year of birth |  | |
| Purpose of grant (in general) |  | Amount applied for (£) |  | |

|  |
| --- |
| **On what will this grant will be spent? (Please give specific details of the items or services this grant is required for)** |
| **Other assistance sought** (please detail any applications make to Local Authority Schemes or other charities, amounts requested and outcomes) |
|  |
| **Social / financial history of applicant** |
|  |
| **Case worker’s appraisal of application**. Please provide details but without name of applicant . |
|  |

|  |  |  |  |
| --- | --- | --- | --- |
| Name/e signature of referring support worker |  | Date of application |  |
| Time applicant known to you? |  | And your Agency |  |
| Email contact (of support worker) |  | Telephone contact |  |

**APPLICATIONS FOR GRANTS**

**GUIDANCE NOTES**

Primarily, the Trust gives one-off relief-in-need grants to individuals moving out of supported accommodation for the homeless into permanent independent housing, for the purchase of essential furniture and equipment.

In addition the Trust may give small grants for the purchase of essential items, following move-on. A one-off relief-in-need grant is typically £100 - £400. A small grant following move-on is typically £50 - £100. The trustees recommend that any monies granted by the trust be used in conjunction with a member(s) of the Furniture Re-Use Network, website address <http://www.frn.org.uk/directory/london.asp>

Grants received from other sources will be taken into account. Grants are not made wholly or in part to enable continued education nor to supplement earnings. There are no restrictions in relation to ethnicity, age, gender, sexual orientation or disability. Applications from the Greater London Area are accepted.

Applications should be submitted through the applicant’s social worker, housing or welfare worker. Any payment in respect of a grant agreed will be made to this worker’s Agency.

It is the aim of the Trust to respond with the outcome together with the grant if applicable, within fifteen working days, or with the reason for and timescale of a deferment.

For consideration by the Trustees, applications must be completed in full, should be typed wherever possible, and must be accompanied by a letter from the supporting working on the headed notepaper of the Organisation through which the Application is being made addressed to the Clerk to the Trustees at the following address:-

Clerk to the Trustees

SGDT

12 Lindsay Close

Epsom

KT19 8JJ